



CENTRAL BANK  
of BELIZE

## EMPLOYMENT OPPORTUNITY

The **Central Bank of Belize**, the statutory body responsible for fostering monetary stability, especially the stability of the exchange rate and the promotion of credit conditions, is seeking to recruit for the following position:

### **Security Officer Grade III**

The Security Officer Grade III reports to Security Officers Grades I and II. The Grade III Officer enforces the Central Bank's rules and security procedures and performs assigned duties at different locations in the Central Bank to safeguard the Bank's property, staff, and visitors. The Grade III Officer works shifts and is expected to adhere to the Bank's policies, procedures, and directives.

**The applicant should possess the following competencies:**

#### **Education and Experience**

- At minimum, a high school diploma from a recognized secondary school and three (3) CXCs or equivalent, of which one must be English.
- Previous experience in the police, military, or security field and small-arms handling would be an asset.

#### **Technical Knowledge**

- Knowledge of modern security techniques, security equipment, and law enforcement principles would be an asset.

#### **Physical Capabilities**

- Ability to perform tasks that require physical strength and agility, bending, climbing and lifting heavy objects. The applicant will be required to pass a physical examination and a police vetting report if successful.

#### **Key Competencies**

##### **Task Management Competencies**

- Analytical & Problem Solving Skills
- Flexibility/Adaptability
- Initiative
- Attention to Detail
- Results Orientation
- Dependability

##### **Communication and Influence Competencies**

- Communications & Interpersonal Skills
- Cooperation
- Social Orientation

##### **Self-Management Competencies**

- Integrity
- Self-Control
- Stress Tolerance

**As part of our selection process, the Central Bank uses Occupational Assessment Tests to assist in identifying the candidate best fit for the job by aligning abilities and skills with behaviours required for the job. Applicants not meeting the minimum requirements should not apply.**

The remuneration package is commensurate with qualifications and experience. Applications, together with curriculum vitae, three (3) references, a police report, copies of transcripts and certificates, and a copy of a valid Class A driver's license, must be submitted to:

Director  
Human Resources Department  
Central Bank of Belize  
Gabourel Lane or P.O. Box 852  
Belize City  
BELIZE

**Ref: Security Officer Grade III**

Email address: [cbbhrd@btl.net](mailto:cbbhrd@btl.net) or online at [www.centralbank.org.bz](http://www.centralbank.org.bz)

*(All applications will be held in strict confidence.)*